

NOTE: Remember all the above stated information is current as of publication date and is subject to change based on numerous factors. Verification with either your permanent duty station or the deployed site Finance personnel is recommended. Each member's entitlements are treated separately based on his or her individual circumstances.

EAGLECASH (EC) CARD: The EC is a Service Value Card (SVC) and is used to reduce cash in the battlefield and is a program of the U.S. Treasury. The EagleCash card will be issued when you arrive at the designated AOR location. The application is the DD Form 2287. Each location has kiosks located conveniently to upload/transfer funds.

MyPay: Need access to your LES and pay account while you are deployed? MyPay is for you! With MyPay you can:

- View, print and save your LES
- View/print tax statements
- Change federal and some state tax withholdings
- Update bank account and electronic funds transfer information
- Make address changes
- Control TSP enrollment
- Give dependents Limited Access to your MyPay
- Withdraw SDP
- Reset your MyPay PIN

Website is <https://mypay.dfas.mil/mypay.aspx>. You will need a login ID and password or use your CAC to access MyPay. See your Finance office for details.

References

1. Joint Federal Travel Regulation (JTR)
2. Air Force Instruction (AFI) 36-3003 (leave program)
3. DoD Financial Management Regulation (DoDFMR), Vol 7A

USEFUL WEBSITES:

Pay your GTC online:
<https://home.cards.citidirect.com>

CitiBank:
1-800-200-7056 (GTC)

MyPay:
<https://mypay.dfas.mil/mypay.aspx>

Virtual MPF:
<https://w20.afpc.randolph.af.mil/afpcsecurenet20/CheckPortal.aspx>

AEF On-Line:
<https://aef.afpc.randolph.af.mil/>

Virtual Finance:
https://www.my.af.mil/gcss-af/USAF/AFP40/d/sA1FBF31D23D21F6B0123ED377B730575/Files/Calculators/Deployment_Calculator.htm

Defense Finance & Accounting Service:
www.dfas.mil

E-Finance:
www.my.af.mil/efinanceprod/GovWarning.aspx

Per Diem Committee (PDTATAC):
www.defensetravel.dod.mil/site/allowances.cfm

DTS Corner

Commonly missed Items when filing a TDY VCH

- Foreign Conversion fees (*can be found on GTC Statement*)
- CTO fees(*even when charged twice*),
- Receipts with last 4 digits of actual card used on it
- Excess luggage receipt with weight of bags
- Lodging is only placed within the per diem screen, and not to be placed in expenses (*mbrs will incur debt for overpayment*)

Please make sure to watch out for all of these small but useful tips for filing your voucher smoothly

FINANCIAL SERVICES OFFICE (FSO) DEPLOYMENT ENTITLEMENT GUIDE



56 CPTS

623-856-7028 (DSN: 896-7028)

Please submit questions using the organizational E-Mail:
56CPTS.FMFCCUSTOMERS@us.af.mil

All Data Current As Of: Apr 2020

BASIC PAY & BASIC ALLOWANCE FOR HOUSING (BAH)

These entitlements will not be affected by your deployment. They will continue uninterrupted.

BASIC ALLOWANCE FOR SUBSISTENCE (BAS)

Officer and enlisted members receiving BAS will retain their BAS. **Enlisted** members currently on meal card deductions will have full BAS (no deductions) effective on the date of deployment and will terminate upon return.

HARDSHIP DUTY PAY (HDP-L)

Your deployment location may be designated for HDP-L. Hardship Duty Pay for Location Assignment (HDP-L) is payable to members for either permanent change of station duty or temporary/deployed/attached duty in specified locations designated by the Secretary of Defense (SecDef) as hardship duty. This entitlement is payable to both officers and enlisted members. HDP-L includes all members (Active and Reserve, enlisted and officer) who serve over 30 consecutive days in designated locations. Rates vary based on location rather than rank. The rates will be either \$50, \$100, \$150 per month based on the level of QOL hardship in a given location. HDP-L is prorated.

HOSTILE FIRE PAY / IMMINENT DANGER PAY (HFP/IDP)

Your deployment location may be designated for HFP/IDP. This entitlement is paid at the rate of \$225 per month when, as certified by the appropriate commander, a member is:

1. Subjected to hostile fire or explosion of a hostile mine; or
2. On duty in an area in close proximity to a hostile fire incident and the member is in danger of being exposed to the same dangers actually experienced by other Service members subjected to hostile fire or explosion of hostile mines; or

3. Killed, injured, or wounded by hostile fire, explosion of a hostile mine, or any other hostile action. Effective December 31, 2011, HFP is payable on a prorated daily basis not to exceed a monthly rate of \$225. It is payable in addition to all other pays or allowances, except when receiving HFP, as stated above.

COMBAT ZONE TAX EXCLUSION (CZTE)

Your deployment location may be designated for CZTE. A member is entitled to CZTE for any month or portion thereof in which a member performs active service in a combat zone designated by Executive Order. Simply flying over the area may not qualify you for this entitlement. CZTE applies to both federal and state taxes.

Officers receive CZTE of FITW/SITW not to exceed the basic pay rate of the highest enlisted grade (\$7,997.10) plus HFP/IDP (if applicable). **Enlisted** will receive total FITW/SITW exclusion.

Note: Leave sellback and reenlistment bonuses are tax exempt in a CZTE area. These may also be deposited into the Savings Deposit Plan outlined below.

U.S. SAVINGS DEPOSIT PLAN (USSDP)

Authorized members of the Uniformed Services who are serving in CZTE designated location outside the US, or its possessions, may deposit their “un-allotted current pay and allowances” for savings purposes. Amounts up to \$10,000 may be deposited with 10% interest (compounded) accrual per annum. Also, leave sellback and reenlistment bonuses may be deposited into this plan. Your deployed Finance Office can explain the details and help you start this entitlement.

FAMILY SEPARATION ALLOWANCE TDY (FSA-T)

FSA is payable for a member on TDY away from the permanent duty station for *more than* 30 consecutive days when the dependents are not residing in or near

the TDY location. The dependents must have been residing at the same residence as the member prior to the TDY. The member’s sole dependents may not be a legally separated spouse or children in the legal custody of someone else. Mil-Mil couples with no other dependents may claim FSA when separated by military orders as long as they were living together as a family unit immediately prior to the separation for which FSA is claimed. The rate payable is currently \$250 per month and is prorated based on \$8.33/day.

PER DIEM

Per diem allowance is based on your TDY location. If you are deployed to the AOR and/or all meals are provided at no cost to you, your per diem rate will be \$3.50/day as stated on your orders. Otherwise, contact your Finance Office to inquire about your per diem rate.

ACCRUAL TRAVEL VOUCHERS

Accrual travel vouchers can be filed as soon as you arrive in country to help you pay for travel expenses incurred on your GTC during your travel time. Thereafter, you can file an accrual voucher every 30 days for any TDY over 45 days. Accruals must be requested through vMPF. Be sure to use the split disbursement option if you have a GTC to pay your GTC as this is the purpose of an accrual voucher!!!

GOVERNMENT TRAVEL CARD (GTC)

Prior to departure, ensure your GTC is current and activated! Lodging, airfare, rental cars **MUST** be paid via GTC. GTC contact information is in this trifold under “other useful websites.” Further questions should be directed to your Agency Program Coordinator (APC).